Parent Partnership

As a setting we recognise that working in partnership with parents is of major value and importance to the setting in enabling it to provide a happy, caring, and stable environment for children and their parents.

We aim to form a good relationship with parents so that information regarding their children, whether developmental, social or health related, can be shared easily and comfortably.

We recognise the individuality of circumstances for each family, and how it impacts on their children. We have an open-door policy so that parents/carers can stay and be involved as much or as little as they wish, however the individual child's need for routine and continuity is always assessed and considered within this, and advice given.

The below list demonstrates some ways in which we try to achieve a strong working partnership with parents:

- A member of the management team is always available for discussions with parents.
- Information provided by parents about their children, or their families, is confidential and treated on a strictly need to know basis.
- Childrens days are communicated to parents via our parent app, both for observations and 'my day' posts, and for daily diaries for food/drink/personal care updates.
- Activity and weekly plans are always available on request for parents to view, and the focus topic of the week is shared through daily posts.
- We will work in partnership with parents/carers to promote the learning and development of all children.
- Staff work with parents/carers to meet the learning and development needs of children, discussing and sharing information on how they can support their child's learning at home.
- We ensure parents/carers are kept up to date with children's progress, including the progress check at age two.
- Parents/carers must share any specific dietary requirements and up to date details of medication, to enable us to follow the Administering Medicines Policy.
- We take appropriate steps when a child is ill and adhere to the Sickness policy.
- We only release children into the care of individuals notified to us by parents/carers.
- Our staff are aware of children's whereabouts, at all times, whilst in our care, in line with the Health and Safety Policy.

The following information is available to parents and/or carers:

- How the EYFS is being delivered in the setting and how parents/carers can access more information.
- The range and type of activities and experiences provided for children.
- The daily routines of the setting and how parents/carers can share learning at home.
- Details of our policies and procedures (we can make copies available on request), including the procedure to be followed in the event of a parent/ carer failing to collect a child at the appointed time, or in the event of a child going missing at, or away from, the setting.

Parents are asking to keep us informed of any changes to personal circumstances which may have an effect on their child, such as change of address, emergency contacts etc.

Parents are also requested to keep us informed of any circumstances which could have an effect on a child's emotional wellbeing, e.g., a bereavement, separation, illness in family etc.

This policy was reviewed in	Signed on behalf of the nursery	Date for review
September 2026	*Elizabeth Ross-Whittall*	*September 2027*