Accidents, Injuries and First Aid

This policy is in place so that we can record and report accidents, incidents, and injuries internally and review and plan for the most appropriate course of action.

We plan an age-appropriate, suitable, but challenging environment to ensure all children have opportunities to grow in confidence and develop in all areas.

We have a duty to keep children safe yet provide them with a stimulating environment that meets their needs, to explore and try out new things as they find out what their bodies can do.

Risk assessments are regularly reviewed to ensure the setting meets the safeguarding and welfare requirements of the Early Years Foundation Stage.

If any accidents and injuries occur on the premises, clear procedures, which everyone understands, are followed.

Procedure

Learning & Development

· We provide a well thought out environment that provides activities and experiences, covering the steps required to keep child safe but promote their welfare.

Assessment

· We understand each child's needs and monitor accidents or injuries, assessing their physical development in the context of the environment.

· We give full consideration to any patterns of behaviour that may indicate a risk to the child.

Safeguarding & Welfare

· We risk assess the premises and physical environment and review when any changes occur or in light of an accident or injury.

· We ensure staffing arrangements meet the needs of all children and ensure their safety, including whilst eating.

· We regularly review, update and practise fire evacuation procedures, recording dates and times of fire drills.

· We ensure a first aid box, in line with the requirements of our paediatric training, is always accessible by all staff. Expiry dates are checked regularly, and contents replaced as required.

· All staff are paediatric trained first aiders, and we ensure two senior first aiders will be on the premises and available at all times when a child is in the building.

· First aid training will be kept up to date and we will assess if a refresher takes place annually, or full training every three years.

· This policy should be read in conjunction with the Health and Safety policy.

· All treatment of accidents and injuries is treated in line with paediatric first aid training.

· We keep a written record of accidents and injuries and first aid given, ensuring that all accident forms are completed as soon as possible on nursery in a box and sent out to parents.

· We regularly review incidents, near misses and injuries, and ensure incidents are monitored, environments adapted accordingly and consider the accumulative effect of frequent incidents.

· Where appropriate, we undertake a thorough investigation of incidents and take appropriate action, see the Safeguarding Policy.

· If there is a need for an internal or external investigation following an incident, we will work with other professionals as required.

· In the case of a serious accident, or injury to a child, such as suspected broken bones or loss of consciousness, the most senior member of staff will ascertain the level of medical intervention required and decide upon the most appropriate course of action.

· Ofsted will be notified within 14 days of:

- A serious, significant, or worrying incident occurring, including death or serious accident, or illness while in the care of the provider.
- A significant incident is anything that requires resuscitation; admittance to hospital for more than 24 hours; a broken bone or fracture dislocation of any major joint, such as the shoulder, knee, hip or elbow; any loss of consciousness; severe breathing difficulties, including asphyxia; anything leading to hypothermia or heat-induced illness; any confirmed cases of coronavirus (COVID-19) in staff or children. (GOV.UK Guidance, Childcare: reporting children's accidents and injuries)
- A child suffering any loss of sight, whether it is temporary or permanent, or a penetrating injury, chemical or hot metal burn to the child's eye.
- A child suffering any injury from, or that requires medical treatment from absorption of any substance: by inhalation, by ingestion, through the skin; from an electric shock or electrical burn; where there is reason to believe it resulted from exposure to: a harmful substance; a biological agent; a toxin; an infected material.

· We work with other professionals as required around keeping children safe from serious accidents or injuries.

· Parents/carers should alert us of any injuries that took place outside of the setting and these should be recorded as an existing injury via Famly, and monitored in line with the Safeguarding Policy.

· If an investigation reveals neglect on our part; or if a serious or a series of accident, injury or incidents took place outside of the setting, local child protection agencies will be notified.

· All staff have read and understood risk assessments, using observations to identify immediate risks and plan and risk assess all activities in line with a risk benefit statement.

· Any accidents or injuries involving a staff member are monitored, see the Health and Safety Policy.

· We record all details of accidents and incidents on Famly, which means parents/carers can access them securely and immediately, as well as always being able to access previous forms.

This policy was reviewed in	Signed on behalf of the nursery	Date for review
September 2026	*Elizabeth Ross-Whittall*	*September 2027*